



## Women's Leadership Seminar

Being a woman in a leadership role has its unique challenges, concerns and trade-offs. This seminar addresses these and helps prepare women for senior leadership positions in the Federal Government.

- Explore the myths and facts about women in leadership roles.
- Examine organizational cultures, emotional intelligence, unwritten rules and strategies for overcoming barriers to discover your own leadership style.
- Hear from senior women leaders in Government who have insight into what it takes to be a successful Federal leader.



### Discover and Own Your Unique Leadership Style

Small workgroups allow participants to put leadership theory into action by working with peers and leadership experts to develop plans for improving your leadership effectiveness on the job.

#### SKILL IMMERSION

##### COMPETENCIES

- Interpersonal Skills
- Influencing/Negotiating
- Leveraging Diversity
- Political Saavy
- Continual Learning

##### DATES & LOCATIONS

February 6–10, 2012

At the Eastern Management Development Center in Shepherdstown, WV

This training facility is 70 miles from Washington, DC in the Blue Ridge Mountains above the Potomac River.

June 25–29, 2012

At the Western Management Development Center in Aurora, CO

This facility offers a campus-style learning environment convenient to both Denver and the majestic Rocky Mountains.

For information on presenters and day-to-day schedules, please go to [www.leadership.opm.gov](http://www.leadership.opm.gov)

*“It was great to have so many successful women in the room. It makes you want to go back and work harder to bring more woman through the ranks.”*

## Register Now for the Women's Leadership Seminar

This seminar is designed for managers, supervisors, team leaders and others with leadership responsibilities who are interested in understanding and improving personal leadership skills and effectiveness.

### An Examination of the Unique Challenges Faced by Women in Leadership

- Use research and past experience to discuss the challenges women face at work.
- Analyze diverse leadership styles, practices and models.
- Gain insight from other female leaders in Government.
- Strengthen your interpersonal skills and emotional intelligence.
- Understand the unwritten rules of organizational cultures and how to overcome barriers.
- Work within a small group to build an action plan for leadership success and support others during the implementation.

*“Meeting other participants and learning how they serve the public reinforced my desire to make a difference.”*

#### TUITION

\$3,500

Tuition includes materials, meals and lodging.

#### LEAD

This seminar meets the supervisor track requirements of the LEAD Certificate Program.

Leadership Education & Development Certificate Program—A complete leadership development curriculum for current and aspiring government leaders, providing official recognition of achievement at every level. For more info, go to [www.leadership.opm.gov/certificates/LEAD/index.aspx](http://www.leadership.opm.gov/certificates/LEAD/index.aspx)

#### RECOMMENDED PRIOR COURSES

Collaborative Leadership Seminar  
Supervisory Development Seminars I and II  
Leadership Assessment Program Levels I and II

#### SUGGESTED FOLLOW-ON COURSES

Management Development Seminars I and II  
Executive Development Seminar  
Senior Executive Assessment Program

**For information on presenters and day-to-day schedules, please go to [www.leadership.opm.gov](http://www.leadership.opm.gov)**

## Three Ways to Register

### 1. Register Online at [www.leadership.opm.gov](http://www.leadership.opm.gov)

Initiate course registration with your Government Purchase Card payment, the fastest way to reserve your space. Use your own agency-specific procurement forms. Once we have received your payment, you will receive confirmation within two business days.

### 2. Fax a Registration Form, found in a catalog or online. This form can be used for courses at the Federal Executive Institute or Management Development Centers.

### 3. Contact a Representative Customer Service Office:

Toll Free: 888-676-9632  
Phone: 304-870-8008  
Fax: 304-870-8078  
TDD/TTY 304-870-8066  
Email: [register@opm.gov](mailto:register@opm.gov)



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